

**National Park Seminary
Community Room Application**

Renter _____

Address _____

Telephone & E-mail _____

I/We agree to abide by the Community Room Rules and Regulations. I/We understand that the Security Deposit of \$250.00 will be required before any calendar date will be reserved for (name/organization) _____. I/We also understand that the Rental Fee shall be \$_____ paid in advance. I/We understand that liability for damages is not limited to the amount of the Security Deposit.

I/We are aware that surveillance cameras have been installed to discourage acts of vandalism and that these surveillance cameras do not constitute a security device or a guarantee of personal safety.

Date of event _____

Type of event _____

Number of guests _____

The hours of the event _____

Will food and/or beverages be served? _____

Will alcohol be served? _____

What equipment, furniture, or decorations will be brought into the Community Room?

How will guest parking be handled?

Name, address, and telephone of event planner (if any)

Name, address, and telephone of caterer (if any)

Name, address, and telephone of other service providers (if any)

Signature of Renter

Date

Agent for NPS Apartments Management

Date